

# OLD RADNOR COMMUNITY COUNCIL

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Minutes of the Annual Meeting of Old Radnor Community Council held Tuesday, 15th May, 2018 in Evenjobb Village Hall at 8.00 p.m.

**PRESENT:** Councillors T. Bell (Chairman), E. Jones, M. Jones, R. Jones, J. Stokes, J. Griffiths, K. Morgan.

**IN ATTENDANCE:** Mrs T. Price, Clerk.

## **MIN 1/18 APOLOGIES FOR ABSENCE**

Councillors H. Jones, R. Burden, Mrs. R. Jones, K. Powell.

## **MIN 2/18 ELECTION OF CHAIRMAN FOR 2018/19**

Cllr. Bell was proposed by Cllr. E. Jones and seconded by Cllr. Stokes.

In the absence of the Vice-Chairman, Cllr. M. Jones was asked to preside over the election process. There were no other nominations and Cllr. Bell was elected unanimously and accepted the position. Cllr. Bell then completed his declaration of acceptance of office.

## **MIN 3/18 DECLARATIONS OF INTEREST**

*Personal Only: None*

*Personal and Prejudicial: None.*

## **MIN 4/18 ELECTION OF VICE-CHAIRMAN 2018/19**

Cllr. Bell invited nominations for Vice-Chair. Members felt that Cllr. H. Jones should remain as Vice-Chairman and it was agreed to defer the appointment until the June meeting so that Cllr H. Jones could be approached.

## **MIN 5/18 APPOINTMENT OF COUNCIL REPRESENTATIVES 2018/19**

One Voice Wales (2): Cllr. Bell only.

Quarry Liaison Committee (4): Cllrs. M. Jones, E. Jones, J. Griffiths, Morgan and Burden.

An extra representative was appointed to allow for absences.

Evenjobb Village Hall Committee (1): Cllr. Roy Jones.

Kinnerton Village Hall Committee (1): Cllr. H. Jones (to be confirmed in June).

Radnor Valley Amenity and Resource Centre (1): Cllr. Bell.

## **MIN 6/18 ANNUAL REVIEW OF COUNCIL DOCUMENTS**

Council Standing Orders and Financial Regulations

Formal Complaints Policy

Freedom of Information Documents

Serving of Agenda via email.

All other Council Policies.

The above Council documents were agreed unchanged.

General Data Protection Regulations Draft Policies and Information: Members approved the adoption of the various documents. It was also agreed that the Clerk immediately register with the Information Commissioner and pay the annual fee of £35.00. The Clerk advised that currently the new regulation included a requirement that the Council appoint a Data Protection Officer (this could not be the Clerk) but that an amendment to the Data

Protection Bill currently going through parliament would exempt Community Councils from this. Under the circumstances it was agreed that no DPO would be appointed until the situation was made clear.

#### **MIN 7/18 REVIEW OF HSBC BANK SIGNATORIES**

Deferred until June.

#### **MIN 8/18 ADOPTION OF AMENDED CODE OF CONDUCT**

The continued adoption of the Code of Conduct as detailed in the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016 was confirmed.

#### **MIN 9/18 REVIEW OF COUNCILLOR REMUNERATION**

The Clerk explained that the final report from the Remuneration Panel had removed the compulsory requirement to pay £150 per Councillor per year as a lump sum for reimbursement of expenses but this could be adopted if desired. It was however now compulsory to provide for the reimbursement of care expenses (up to £403 per month) on provision of receipts. Following a discussion, it was resolved that for the municipal year from May 2018 to April 2019 the following expenses and payments would be provided –

- To provide an annual sum of £150 per year per Member, to be paid six monthly in arrears. Any Member not wishing to accept the allowance should notify the Clerk by the end of September in each year otherwise the payment would be made. Members to note that this payment may be taxable and that they should ensure it was declared.
- To continue to reimburse the cost of travel expenses incurred for travel on Council business outside the Community Council area.
- To note the compulsory requirement of the Remuneration Panel to refund the cost of care expenses up to the stated cost of £403 per month.

#### **MIN10/18 INSPECTION REPORT ON TOPOSCOPE**

Cllr. Bell would inspect the toposcope to see if any works were needed.

The Annual Meeting closed at 7.18 pm and was followed immediately by the ordinary meeting.

# OLD RADNOR COMMUNITY COUNCIL

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Minutes of the Ordinary Meeting of Old Radnor Community Council held Tuesday, 15th May, 2018 in Evenjobb Village Hall at 8.00 p.m.

**PRESENT:** Councillors T. Bell (Chairman), E. Jones, M. Jones, R. Jones, J. Stokes, J. Griffiths, K. Morgan.

**IN ATTENDANCE:** Mrs T. Price, Clerk.

## **MIN 11/18 APOLOGIES FOR ABSENCE**

Councillors H. Jones, R. Burden, Mrs. R. Jones, K. Powell.

## **MIN 12/18 DECLARATIONS OF INTEREST**

*Personal Only: None*

*Personal and Prejudicial: None.*

## **MIN 13/18 MINUTES OF THE MEETING HELD 18TH APRIL 2017**

Resolved that the Minutes (as previously circulated) represented a true record of events. The Chairman then duly signed the Minutes.

## **MIN 14/18 INFORMATION FROM MINUTES**

None this month.

## **MIN 15/18 FINANCE**

(1) Payments: Only the insurance premium to be paid this month.

(2) Renewal of Annual Insurance. Members considered the terms for renewal of the annual insurance policy due on 1st June and agreed to change insurance provider to Zurich Municipal at a cost of £167.44.

Zurich Municipal	£168.00
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(3) Receipts: The following receipts were noted –

Powys County Council (1st Precept Payment)	£2664.35
HM Revenue and Customs (VAT Refund)	£341.02

(4) Bank Balance as at 8th May - The bank balance of £7117.29 was noted. This included the first instalment of the precept (detailed in MIN 1518 (3)).

(5) The report of the Internal Auditor (as included on annual return) was received and circulated. No action was required.

(6) External Audit Annual Return 2017/18: Members considered and approved the Annual Return, Annual Governance Statement and Statement of Significant Variances for submission to the External Auditors. Members approved the signing of the necessary documentation and the additional documentation was certified as correct by the Chairman and the Clerk.

## **MIN 16/18 CORRESPONDENCE**

(1) Mobile Post Office Confirmation of Opening Hour Changes: Noted.

(2) Court Fold Field Update: The Quarry would add an item to the next meeting of the Quarry Liaison Committee so that this could be discussed.

(3) Royal Wedding Commemorative Medal Offer: Noted. No action.

(4) Highway Matters: Ffoesiddoes Road, Gore Quarry Approach Road: Potholes on both had been repaired although the edges of the Ffoesiddoes road still needed repair. The Gore Quarry approach road was being measured for resurfacing.

The Clerk was asked to find out why the lay-bys believed to be a condition of a recent planning permission had not yet been created on the Ffoesiddoes Road.

(5) Town and Community Council Review Invitation to hold Drop in event: Cllr. Bell had asked the Clerk to organise a one hour session at Walton Parish Hall on 24<sup>th</sup> May. Members were encouraged to attend part of the session if they could. The event was to assist the Review Panel in gathering comments from the public.

(6) Walton Parish Hall: Noted that a new form would be signed as the first form had not been the correct one but that there was no change to information included.

*Under the Public Bodies (Admission to Meetings Act) 1960 it was resolved to exclude the Public and Press due to the confidential nature of the following item.*

### **MIN 17/18 INCREASE IN NATIONAL PAY SCALES**

The revised pay scales were adopted.

Cllr. M. Jones left the meeting at this point due to his role on the County Council Planning Committee.

### **MIN 18/18 PLANNING**

(1) Planning Applications: The following planning application was considered - P/2018/0372 Grid Ref: 325152.2/258373.18 for Full: Siting of 2 no. holiday cabins and all associated works at Land adj. Barn at Upper House Farm Burlingjobb: Resolved no objections be raised.

(2) Planning Application Decisions: To note the following decisions -

P/2018/0273, 5 Orchard View, Evenjobb: Conditional Consent.

P/2018/0152, Land at Summergil House, Walton: Conditional Consent.

P/20180135, Upper House, Kinnerton: Conditional Consent.

P/2017/1271, Peace Cottage, Evancoyd: Conditional Consent.

### **MIN 19/18 DATE AND VENUE OF NEXT MEETING**

19th June 2018 at Kinnerton Village Hall.

The meeting closed at 8.40 p.m.