

OLD RADNOR COMMUNITY COUNCIL

Minutes of the Annual Meeting of Old Radnor Community Council held Tuesday, 19th May, 2020 at 8.00 p.m. via video conferencing.

PRESENT: Councillors T. Bell (Chairman), E. Jones, M. Jones, J. Stokes, Mrs. R. Jones R. Burden, K. Morgan, K. Powell.

IN ATTENDANCE: Mrs T. Price, Clerk.

MIN 1/20 APOLOGIES FOR ABSENCE

Councillor R. Jones.

ABSENT: Councillor H. Jones (Vice-Chairman).

MIN 2/20 ELECTION OF CHAIRMAN FOR 2019/20

Cllr. Bell was proposed by Cllr. M. Jones and seconded by Cllr. E. Jones. There were no other nominations and Cllr. Bell was elected unanimously and accepted the position. Cllr. Bell then completed his declaration of acceptance of office.

MIN 3/20 DECLARATIONS OF INTEREST

Personal Only: None.

Personal and Prejudicial: None.

MIN 4/20 ELECTION OF VICE-CHAIRMAN 2020/21

Cllr. Bell invited nominations for Vice-Chair. Cllr. H. Jones was proposed by Cllr. E. Jones and seconded by Cllr. Morgan. There were no other nominations and Cllr. H. Jones was elected unanimously subject to his agreement. The Clerk would contact Cllr. H. Jones to confirm his acceptance.

MIN 5/20 APPOINTMENT OF COUNCIL REPRESENTATIVES 2020/21

One Voice Wales (2): Cllr. Bell only.

Quarry Liaison Committee (4): Cllrs. M. Jones, E. Jones, Morgan and Burden.

Evenjobb Village Hall Committee (1): Cllr. K. Powell.

Kinnerton Village Hall Committee (1): Cllr. H. Jones.

Radnor Valley Amenity and Resource Centre (1): Cllr. Bell.

MIN 6/20 ANNUAL REVIEW OF COUNCIL DOCUMENTS

Council Standing Orders

Formal Complaints Policy

Freedom of Information Documents

Serving of Agenda via email.

Data Protection Documents.

All other Council Policies.

The above Council documents were agreed unchanged.

Financial Regulations: Agreed subject to the minor change a per the One Voice Wales Model Regulations.

MIN 7/20 REVIEW OF HSBC BANK SIGNATORIES

The bank signatories were reviewed and agreed unchanged.

MIN 8/20 ADOPTION OF AMENDED CODE OF CONDUCT

The continued adoption of the Code of Conduct as detailed in the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016 was confirmed.

MIN 9/20 COUNCILLOR REMUNERATION

The Clerk explained that the compulsory payments remained unchanged for the coming year and where as follows -

- To provide an annual sum of £150 per year per Member, to be paid in arrears. Any Member not wishing to accept the allowance should notify the Clerk by the end of September in each year otherwise the payment would be made. Members to note that this payment is taxable and would be made through the Council payroll.
- To refund the cost of care expenses up to the stated cost of £403 per month.
- To continue to reimburse the cost of travel expenses incurred for travel on Council business outside the Community Council area.

The Clerk informed Members that opt out forms were available to complete if they did not wish to receive the £150.

MIN10/20 INSPECTION REPORT ON TOPOSCOPE

The Clerk reported that Cllr. Bell had inspected the toposcope and no maintenance was required at present.

The Annual Meeting closed at 8.10 pm and was followed immediately by the ordinary meeting.

OLD RADNOR COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Old Radnor Community Council held Tuesday, 19th May, 2020 at 8.10 p.m. via video conferencing

PRESENT: Councillors T. Bell (Chairman), E. Jones, M. Jones, J. Stokes, Mrs. R. Jones R. Burden, K. Morgan, K. Powell.

IN ATTENDANCE: Mrs T. Price, Clerk.

MIN 11/20 APOLOGIES FOR ABSENCE

Councillor R. Jones.

ABSENT: Councillor H. Jones (Vice-Chairman).

MIN 12/20 DECLARATIONS OF INTEREST

Personal Only: None.

Personal and Prejudicial: None.

MIN 13/20 MINUTES OF THE MEETING HELD 17TH MARCH 2020

Resolved that the Minutes (as previously circulated) represented a true record of events. The Chairman then duly signed the Minutes.

MIN 14/20 INFORMATION FROM MINUTES

(1) White Lining, Yadro: Cllr. Morgan confirmed that this had now been done.
(2) Footpath Discussions: Cllr. E. Jones raised concerns at a discussion on a footpath on his land which had not been specifically on the agenda and also at the non-disclosure of an interest by another Member. Members were reminded of the need to declare interests and to keep to items on the agenda. The Clerk pointed out that disclosure was the responsibility of Members themselves and they should not rely on her to know if they had an interest or indeed to remind them to declare it – this was entirely the responsibility of the Member.

MIN 15/20 FINANCE

(1) Payments: The following payments were agreed –

Information Commissioner	£35.00 Direct Debit
XMA (ink toner)	£97.87
M. Lloyd (internal audit)	£50.00

(2) Renewal of Annual Insurance. Members agreed to renew the Council insurance (due 1st June) and approve payment of the appropriate premium. This figure was unchanged from the previous year.

Zurich Municipal	£167.44
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(3) Receipts: The following receipts were noted -

Powys County Council (1st Precept Payment)	£2827.00
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(4) Bank Balance: Members noted the bank balance as at 28th April of £9345.76

(5) Annual Accounts for 2019-20: Members approved the annual accounts for 2019-20.

(6) Submission of the annual VAT return and end of year information for HMRC: Noted

(7) Internal Audit: Members noted the report of the Internal Auditor. No issues had been identified and no action was required.

(8) External Audit Annual Return 2019/20: Members considered and approved the Annual Return, Annual Governance Statement and Statement of Significant Variances for submission to the External Auditors. Members approved the signing of the necessary documentation.

(9) Purchase of software licence for gotomeeting to enable video conferencing: Members agreed that the Clerk purchase the software in order to enable video conferencing to continue during the coronavirus crisis.

MIN 16/20 CORRESPONDENCE

(1) Resignation of Joanne Griffiths from Community Council: Members noted the resignation of Ms Griffiths. The Clerk advised on the process for filling the vacancy in line with the current coronavirus regulations. Notices would be posted on 21st May.

(2) Kinnerton Village Hall Accounts: Noted.

(3) Update from Cllr. M. Jones re. tree trimming, road re-surfacing near Quarry: Cllr. M. Jones reported that the re-surfacing had been done but that the tree trimming had been delayed due to the coronavirus crisis. It would be done as soon as possible.

(4) Clerks and Councils Direct Magazine: Noted.

(5) Resident Request to turn off Street Light near Church: Cllr. M. Jones reported that a nearby resident had asked for the light to be turned off completely and that the Street Lighting Manager had asked for comments. Members felt that the light should be on to some degree although they had no objection to part night lighting, shielding the light, dimming the light after a certain time etc. Cllr. M. Jones would relay these comments back to the lighting manager. Cllr. Powell reported that the lighting manager had been very helpful in Evenjobb when there had been an issue.

(6) Complaint re noise from Quarry Work: The Clerk reported that a resident had contacted her with concerns about noise levels but that the resident had since been contacted by the Quarry management and that the matter was hopefully resolved. The resident had been asked to notify the Clerk if problems persisted so that the Council could consider any action needed.

MIN 17/20 PLANNING

(1) Planning Applications: No applications this month.

(2) Planning Application Decisions: The following decision was noted –
19/2066/FUL Upper House Farm, Evenjobb (muck store): Consent 25th March 2020.

MIN 18/20 DATE AND VENUE OF NEXT MEETING

16th June 2020 via video conferencing.

The meeting closed at 8.38 p.m.