

OLD RADNOR COMMUNITY COUNCIL

Minutes of the meeting of Old Radnor Community Council meeting held Tuesday, 15th September, 2015 held in Evenjobb Village Hall at 7.30 p.m.

PRESENT: Councillors E. Jones (Chairman), A. Goodwin, Mrs B. Gwatkin and Mrs. R. Jones.

IN ATTENDANCE: Mrs T. Price, Clerk.

MIN 37/15 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. T. Bell, (Vice-Chairman), Cllr. H. Jones, Cllr. M Jones, Mrs J. Stokes.

MIN 38/15 DECLARATIONS OF INTEREST

No declarations were made.

MIN 39/15 MINUTES OF THE MEETING HELD TUESDAY, 14TH JULY 2015

Resolved that the Minutes (as previously circulated) represented a true record of events. The Chairman then duly signed the Minutes.

MIN 40/15 INFORMATION FROM MINUTES

(1) County Council Reception at Royal Welsh Show: Cllr. E. Jones had attended.

(2) Time for Meetings: Cllr. E. Jones asked that the time set for Council meetings be placed on the Agenda in October.

(3) Archived Minutes: The Clerk reported that the former Clerk had now submitted Council Minutes and accounts for archiving. Additional material comprising bank statements, paying in books and miscellaneous correspondence and invoices from the 1960s and 1970s would not be stored by County Archives. Members could reclaim these documents or they would be destroyed. It was proposed by Cllr. Goodwin and seconded by Cllr. R. Jones and agreed unanimously that the documents be destroyed.

MIN 41/15 FINANCE

(1) Payments: Resolved that the following payments be approved -

Mrs T. Price (salary 6th July to 30th Sept)	£478.26
HMRC (tax on above)	£119.40
BDO LLP (external audit)	£96.00

(2) Receipts - The following receipts were noted -

2nd Precept Payment	£1667.00
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VAT Refund

£146.51

- (3) Bank Balance at 31st August: The balance of £4426.32 was noted.
- (4) Review of Budget Spending to Date and Projections to Year End: The Clerk explained the financial projections to the year end and the budget monitoring summary. Members noted that all spending was in accordance with that planned with the exception of the Clerk's salary which had increased in line with One Voice Wales recommendations. A review of the Clerk's hours would be carried out before the year end. The Clerk would investigate the additional amount of £60 set aside for additional website work as this may no longer be needed.
- (5) External Audit: The approval and acceptance of Annual Return by the External Auditors was noted. Details would be placed on the Council website as required.

MIN 42/15 PLANNING

(1) Planning Applications -

P/2015/0247, wind turbine between A488 and Craig Hill, Bleddfa (Additional Information): Resolved no comment be made.

(2) Planning Application Decisions: The following decisions were noted:
Penoffa Farm, Evenjobb: Conditional Consent 5th August
The Bungalow, Walton: Conditional Consent 10th August

MIN 43/15 CORRESPONDENCE

(1) Centenary Fields Email/Flyer: Members agreed that there were no appropriate spaces in the Council area.

(2) Playing Fields (Community Involvement in Disposal Decisions) (Wales) Regulations 2015: The Clerk explained the basis of these regulations. Noted.

(3) Information on Three Weekly Refuse Collections: The Clerk reported that the County Council was now considering moving to four weekly collections. Members considered the questions posed in the survey and it was resolved that the following comment be made - *that if this proposal goes forward and indeed may even increase to four weekly, it is essential that the suggested free weekly/fortnightly collection of nappies and incontinence pads is set up and operational at the same time as the changes are made.*

(4) One Voice Wales Conference Motions 2015: Noted.

(5) East Radnorshire Day Centre AGM: No Member present had attended.

MIN 44/15 CASUAL VACANCIES/CO-OPTION

The Clerk reported that two applications had been received.

Resolved that the applications from Mr. Keith Morgan and Mr. Richard Burden be accepted and that they be co-opted onto the Council. Members would continue to try to speak to residents who might be interested in the remaining vacancy.

MIN 45/15 REVIEW OF COUNCIL POLICIES

The following policies were considered and approved -
Financial Regulations
Freedom of Information Act Scheme Notice and Publication Scheme
Data Security Policy
Audit Plan 2015/16
Internal Audit Review
Sickness and Absence Policy
Equal and Diversity Policy (Equal Opportunities)
Disciplinary Policy
Grievance Policy

The Clerk would contact the internal auditor to discuss the requirements of the internal audit for the 2015/16 year.

MIN 46/15 DATE AND VENUE OF NEXT MEETING

Next meeting to be at Kinnerton Village Hall at 8pm

Proposed by Cllr. Gwatkin and seconded by Cllr R. Jones and -
Resolved: Under the Public Bodies (Admission to Meetings Act) 1960 the Public and Press be excluded from the meeting due to the confidential nature of the following items.

MIN 47/15 STAFFING MATTERS

1) Contract of Employment for Clerk: The formal contract of employment for the Clerk was duly signed by the Clerk and the Chairman.

2) Salary Considerations: Members noted the advice received from One Voice Wales and it was agreed that no further action be taken.

Prior to the closure of the meeting the Clerk circulated details of the Universal Credit training sessions over the coming weeks. No one wished to attend.

The meeting closed at 9.00 pm.